

Meeting Minutes
Conference Room
Walt Sullivan Building
Thursday, October 18, 2007
1:30 p.m. to 3:00 p.m.

Monica Abbott, Chairwoman, called the meeting to order at 1:30 p.m. Present were Barbara Bessey, Vice-Chair, Lynnette Radonich, Jan Traynor, Lindra Davies, Historian, Betty Huckins, Colleen Owen, Erin Ricci, Secretary, Brandi Hamilton, Betty Warren, Melody Scoble, Treasurer, Pam Spore, Vicki Schiller-Long, Lenore Adams, Billie Rusek, Kathleen Ely, Melanie Denning, Susan Ockert, and Jennifer Weiss.

Approval of Meeting Minutes: Barbara Bessey moved for the approval of the September 2007 general meeting minutes with a correction (wrong Building), seconded by Brandi Hamilton. The motion then passed unanimously.

Treasurer's Report: Melody Scoble, Treasurer, provided a treasurer's report. The previous balance was \$564.50. A check to Erin was written for \$66.23, leaving \$498.27 as a remaining balance. The savings account balance is \$1,729.41. A motion was made by Pam and seconded by Erin to approve the treasurer's report.

Appointment Update: Monica is going to send a note to all Agency Directors who haven't appointed anyone yet.

Emailing: Monica asked if anyone would like to give their home email address so they could send emails that aren't directly state related.

Jobs on the Website: Monica brought up this because Erin was concerned MDT, who hosts our website, may become overloaded with job listing if other agencies wanted to start using our website to put links to their job openings. Monica said that we are going to put the link up to the job service page.

Website Make Over: Colleen asked if something different can be done to the website. She feels that it looks dated, drab and blah. Barbara said that she was going to talk with Casey Greenwood that works at Dept. of Labor and see if he can help. Melody suggested that we can put pictures on the website. Kathleen suggested that we set up an account with Peek-A-Boo or Shutterfly. You can put your pictures into them and it is quick and easy. It will only take five minutes to set up. Brandi says that she can speak with Theresa Bousliman, at MDT, to see if they would be willing to help us.

ELA Date: Monica said it was decided at the Planning Meeting to schedule the awards in May and try for the third Wednesday of the month. The date would depend on the availability of space and the Governor's office. Lenore said that for 2008 the dates she has reserved are May 21st in Room 317 and May 28th in Room 303 of the Capitol. Vickie Schiller-Long and she decided to keep both dates and see what was going to work best for the Governor's office. A motion was made by Kathleen and seconded by Pam to set the date for the third week in May.

May General Meeting: Monica would like to see instead of everyone attending the General Meeting in May, and not the Excellent in Leadership Awards, we cancel the May General Meeting so that everyone can attend ELA.

Subcommittee Reports:

Events: Lindy gave the report because Barb was unable to attend. Lindy asked if anyone had any suggestions on the email she had sent out for the proposed events policy that their subcommittee was working on. Colleen felt that this was a good idea, but was concerned that the policy would be too strict and it might douse enthusiasm for certain subcommittees that might come up on an annual basis. Colleen also felt their needs to be some kind of provision if there is not an Events Subcommittee that will scrutinize new events how will that policy be enforced the next year. Lindy said that those were questions that they were going to look into. Lenore said if you draft a good set of policies and guidelines they could stand on themselves. Brandi suggested that they use the word "guidelines" instead of "policy" because people think of the word "policy" as being too strict. Monica was under the understanding that the Events Subcommittee was going to review what we are looking at. She thought the Events Subcommittee would give people the help they may need. So if people wanted to be part of the Events Subcommittee to help out with special projects (events) they could pick and choose which projects they wanted to do. Lindy asked for clarification. Monica said the subcommittee needs to come up with guidelines for ICCW.

ELA: Lenore already gave the report. Billie said that she was trying to get the Governor this year.

ICCW Across Montana: Monica said that one of the things they were going to do was the Women's Survey. They had not decided on a Chair for the Subcommittee.

Preventative Health & Work/Life Balance: Brandi gave the report. They are still working on exercise classes and massage. They are waiting for an answer from

*Creating positive change for all state employees by promoting the full participation of women
in state government.*

www.mdt.mt.gov/iccw/

Diane Arave if she will put her signature on the letter they are going to send to the Governor. They are sending a letter to the Governor for his approval for us to have exercise classes and massage therapist on state property and to see if they can send out a survey to everyone in state government. We are still going to pursue flex scheduling and Race for the Cure.

Training/Mentoring: Florence Crittenton Home has contacted ICCW to have us come back to talk with the girls. Monica said that she would like to continue with this. She asked how everyone felt about this. People suggested that we wait until the next meeting to see if we can get our membership up and if there will be any interest.

The committee broke into their subcommittees to discuss what they wanted to accomplish for the year and to decide on a subcommittee chair or co-chair.

The general meeting adjourned at 3:00 p.m.

Respectfully submitted:

Erin Ricci, Secretary